



Agenda Briefing

Date of Meeting: August 18, 2020

Responsible Department: Economic Development

Presenter: Paul Chavez

Briefing Prepared By: Pat Patel

Strategic Focus Area: Economic Growth

General Information / Subject:

The Economic Development Corporation approved the renewal of a three-year contract with the Bay Area Houston Economic Partnership (BAHEP) on their August 13 EDC Meeting. BAHEP shall provide ongoing consulting and ancillary economic development services by promoting and encouraging the retention and expansion of existing City businesses, while encouraging the location of new businesses into the City that create or retain primary jobs. BAHEP personnel shall be available to assist the EDC, its staff and consultants, and EDC or City committees or volunteer groups, to develop economic development strategies and incentives for proposed projects. The renewal contract will be from October 1, 2020 thru September 30, 2023 in an amount not to exceed \$20,000 annually.

Executive Summary / Background:

The Economic Development Corporation approved the renewal of a three-year contract with the Bay Area Houston Economic Partnership (BAHEP) on their August 13 EDC Meeting. BAHEP shall provide ongoing consulting and ancillary economic development services by promoting and encouraging the retention and expansion of existing City businesses, while encouraging the location of new businesses into the City that create or retain primary jobs. BAHEP personnel shall be available to assist the EDC, its staff and consultants, and EDC or City committees or volunteer groups, to develop economic development strategies and incentives for proposed projects. The renewal contract will be from October 1, 2020 thru September 30, 2023 in an amount not to exceed \$20,000 annually.

Funding / Fiscal Information:

Account Number: 707-5227

Amount Budgeted: \$60,000

Amount Requested / Required: \$60,000

Funding Source (if not budgeted):

Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

The Economic Development Corporation approved the renewal of a three-year contract with the Bay Area Houston Economic Partnership (BAHEP) on their August 13 EDC Meeting.

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Staff Recommendation:

Recommendation to approve the renewal of a three-year contract between the Seabrook EDC and the Bay Area Houston Economic Partnership, in an amount not to exceed \$20,000 annually.

**APPROVED BY:
(as appropriate)***Pat Patel*

8/4/2020

Preparer or Department Director_____
Date_____
Building Official, if needed_____
Date_____
City Secretary, if needed_____
Date_____
Community and Visitor Relations Director
if needed_____
Date_____
Court Administrator, if needed_____
Date_____
Deputy City Manager, if needed_____
Date*Paul Chavez*

8/4/2020

EDC Director, if needed_____
Date_____
Emergency Services Director, if needed_____
Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Michael Gibbs

8/5/2020

Finance Director, if needed

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date*Gayle Cook*

8/5/2020

City Manager

Date